Please read the following statements, complete the information requested, scan and upload with your online application - *Required prior to first interview*

This document can be uploaded during your on-line application process when you are given the option to "upload documents."

DISCLOSURE

As part of our hiring process we may obtain information about you for employment purposes from a third party consumer reporting agency. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with sources such as your neighbors, friends, or associates. These reports may contain information regarding your credit history, criminal history, social security verification, motor vehicle records ("driving records"), verification of your education or employment history, or other background checks. Credit history will only be requested where such information is related to the duties and responsibilities of the position for which you are applying. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report and a copy of any report about you. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by a third party consumer reporting agency. The scope of this notice and authorization is all-encompassing, however, allowing the Company to obtain from any outside organization all manners of consumer reports and investigative consumer reports now and throughout the course of your employment to the extent permitted by law. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

_____ _____ _____

Last Name **First Name** **Middle Name**

_____ _____

Current Address (House #, Street, City, State, and Zip) **Dates Lived Here**

Addresses for the Past Seven Years: (*include street, city, state, zip code*) **Dates of Residence:**

_____ _____

_____ _____

_____ _____

_____ _____ _____

Date of Birth (*MM/DD/YYYY*) **Other Names Used (*including maiden name*)** **Years Used**

_____ _____ _____

Social Security Number **Driver's License #** **State**

If your current residing state is not listed below your response is optional: AL, AR, FL, GA, IA, IL IN, OR, SC, TX, & WI.

Sex: Male _____ Female _____

Race: Asian: _____ African American:_____ American Indian: ____ Hispanic: _____ White : _____ Other:_____

AUTHORIZATION TO RELEASE INFORMATION

I, _____ do hereby authorize Wake Christian Academy (WCA) and/or its agents to make an independent investigation of my background, references, character, past employment, education, credit history, criminal or police records, including those maintained by both public and private organization and all public records for the purpose of confirming the information contained on my application and/or obtaining other information which may be material to my qualifications for employment now and if applicable during the tenure of my employment with WCA.

I release WCA and/or its agents and any person or entity, which provides information pursuant to this authorization from any and all liabilities, claims, law suits in regards to the information obtained from any and all of the above referenced sources used.

I agree to provide additional information that may be requested to process my employment application. I authorize without reservation any party or agency contacted by WCA and or an independent investigation company to furnish the above-mentioned information. This authorization is valid during the course of my employment to the extent permitted by law.

** I hereby do _____ do not _____authorize you to contact my current employer for Employment and Reference Verifications (This will authorize immediate inquiries to the Human Resources Department and to any listed supervisors or references in the "Employment/Reference Section of WCA's application".)

I have the right to make a request to **WCA and/or an independent investigation company** upon proper identification to request the nature and substance of all information in its files on me at the time of my request, including sources of information, and the recipients of any reports on me which WCA and/or independent investigation company has previously furnished within the two-year period preceding my request. I understand and agree that any omission, false statement, misleading statement, or answer made by me on my application or any supplements to it and in any interviews will be sufficient grounds for rejection of employment and my discharge after employment.

_____ _____ _____

Printed Name **Applicant Signature** **Date**

_____ _____ _____

Printed Name **Parent Signature** ***(If applicant is under 18 yrs. of age)*** **Date**

****NOTE: THE ABOVE INFORMATION IS REQUIRED FOR IDENTIFICATION PURPOSES ONLY AND IS IN NO MANNER USED AS QUALIFICATIONS FOR EMPLOYMENT. WCA IS AN EQUAL OPPORTUNITY EMPLOYER, AND DOES NOT DISCRIMINATE ON BASIS OF AGE, RACE, COLOR, GENDER, GENETIC TESTING, VETERAN or MILITARY STATUS, CITIZENSHIP, DISABILITY, NATIONAL OR ETHNIC ORIGIN.**